



CANNON BUILDING  
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**BOARD OF FUNERAL SERVICES**

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MEETING MINUTES:	<b>BOARD OF FUNERAL SERVICES</b>
DATE AND TIME:	<b>11/19/2019 10:00 AM</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room B</b> , second floor of the Cannon Building
MINUTES FOR APPROVAL:	January 28, 2020

**MEMBERS PRESENT**

Nicholas Picollelli, Professional Member, President  
Harvey Smith, Jr., Professional Member, Secretary  
Vance Daniels, Public Member  
Jane Hovington, Public Member

**MEMBERS ABSENT**

S. Keith Parsell, Professional Member  
Bill Torbert, Professional Member  
Weston "Pete" Nellius, Public Member

**DIVISION STAFF**

Patty Davis, Deputy Attorney General  
Mary Veenema, Administrative Specialist II

**PUBLIC PRESENT**

None

**CALL TO ORDER**

Mr. Picollelli called the meeting to order at 10:1 AM.

**REVIEW AND APPROVAL OF MINUTES**

Meeting Minutes – September 26, 2019

Ms. Hovington made a motion, seconded by Mr. Daniels, to approve the September 26, 2019 meeting minutes as written. By unanimous vote, the motion carried.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

Ratification of Application for Funeral Director Limited

Mr. Smith made a motion, seconded by Ms. Hovington, to approve the ratified application for Funeral Director limited for Carmella Imburgia. By unanimous vote, the motion carried.

**CORRESPONDENCE**

Ms. Veenema presented to the Board a letter from The Conference

**OTHER BUSINESS BEFORE THE BOARD (For discussion only)**

There was no discussion before the Board.

**PUBLIC COMMENT**

No public comment

**NEXT MEETING**

The next Board meeting is scheduled for Tuesday, January 28, 2020 at 10:00 a.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

**ADJOURNMENT**

There being no further business before the Board, Ms. Hovington moved, seconded by Mr. Smith, to adjourn the meeting at 10:21 AM. By unanimous vote, the motion carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mary Veenema".

Administrative Specialist II